

Beach Committee Meeting Minutes 2026

May 4, 2026

Present: Sue Persson, Christen Emerson, Jen Kierstead, Jan Sherman, Samantha Furbert

Agenda:

- Read minutes from the April meeting. Voted to accept minutes as written.
- Pavilion update: The crack in the cement floor of the pavilion has gotten larger, making the surface uneven and a trip hazard. Short term fix: we will clean out the gap and fill it with a bonding agent. We will buy outdoor rugs to cover the cracks until a more permanent solution is determined. We discussed replacing the entire slab, and if we have to do that, possibly moving the pavilion. One idea was to locate it on the site of the former playground, which is already level and has a layer of sand. We will be looking into the cost of doing this.
- Review applications for lifeguards, swim instructors and beach operations attendants - we will close applications on Monday, May 11 and Samantha will schedule interviews with candidates.
- Girls Bathroom door- we have a lock and it needs only to be installed.
- Staff shirts: Kylie is getting an estimate from Wheeler Sports in Lyndonville for staff T-shirts and other swag
- Sign with logo: Jen reports that the formatting for the logo and the beach rules do not match. We discussed having the sign with the logo out at the front of the parking lot and a separate sign with beach rules at the building
- Website update: Samantha is gathering photos to add to the website. We are seeking more summer scenes since that is when the beach is used the most.
- Barnet School service learning trip: Date TBA Sue is coordinating this cleanup day with the 5th and 6th grade team at school. We have compiled a list of chores that need to be done.
- Toilet repair update: We gratefully thank Wayne Berge and Frank Jannarone for voluntarily fixing our leaky toilet!
- Food truck update: We have been told that there is not a bylaw regulating food trucks at public land. We are firming up the details and will be contacting local vendors as soon as we get the go-ahead to have food trucks for special events.
- Swim lessons: We have a certified instructor who is available the week of July 6-10. The beach committee is gathering information regarding scheduling, ratio of students to instructor for each level, and whether we have a lifeguard who can be on duty during lessons as required.
- Wages for employees: For our beach operations attendants: new hires will be paid \$15.50/hour. Returning employees will be paid between \$16 and \$16.50/hour, depending on experience. Lifeguards' pay to be determined. Swim instructor will be getting back to us regarding salary expectations and details about who will be in charge of the organizational side of things that week.

- Special requests from pavilion renters; We had a request from a party who wanted to bring in a bouncy house and a dunk tank. Because of potential liability, we are not able to allow these items on the beach.
- Communication from a community member wondering if we have considered free admission for Barnet residents. After discussion with the town clerk, we have decided to table this item until next year since this year's town budget is all set. Our profit margin is pretty thin, with the entrance fees just covering our costs with a small amount left over. In order to offer free admission, we would need more money budgeted for beach operations and the town budget has been set.
- Communication from a community resident, who complained to the select board about the no motorized vehicles allowed on the beach rule. (Except for motorized wheelchairs.) We have had to say no to people who want to drive onto the beach in golf carts, which is why we obtained 2 different sizes of wheel chairs and a walker. After discussion, we agreed to continue to restrict motorized vehicles from entering the gates and driving to the pavilion.
- Beach manager performance review: The committee members went into executive session to discuss the performance of our awesome beach manager, Samantha Furbert. Christen will report back to Ben Heisholt on this item.
- Other business: Made lists of what we need to purchase and get done before June 1 opening
- Action steps: Sue will contact possible lifeguards/swim instructors. Jen will reach out to the Barnet Fire department about CPR instruction for our staff, and will follow up on our new sign. Jan will contact Becky Morse, swim instructor for more information on her fees and what her job will entail. Christen will go to the select board with questions about food trucks and swimming lessons.
- Agenda for next month: Plans for Harvey's Lake Day, swimming lessons update
- Next meeting date: Monday, July 6 at 6 pm at the beach

April 13, 2026

Present: Sue Persson, Christen Emerson, Kylie Hutchins, Kathleen Monroe, Samantha Furbert, Jan Sherman

Agenda:

- **January minutes:** read and accepted
- **Pavilion Rentals:** We have around 7 rentals for the summer; some need to be confirmed
- **Staff Shirts:** Discussion about ordering shirts with our logo and selling extras. Only the staff would be issued shirts. Also looking into pricing for baseball caps and bucket hats. Considering using mannequins to display shirts.
- **Meeting Time:** We will meet at 6 from here on in.
- **Bathroom sinks:** tabled
- **Toilets:** Toilets were not included in the FEMA reimbursement request because we did not know they were damaged. We will find someone to repair what we have.
- **Picnic Tables:** The tables that were destroyed in the flood cannot be included in the FEMA reimbursement request because we missed the deadline. We have decided on

metal mesh topped tables. We plan to replace multiple tables with the new mesh topped tables.

- **Possible Auction:** Silent auction for Harvey's Lake day, We will work on this for the Lake Harvey day.
- **Food Truck Fridays:** We might need to check zoning bylaws to see if we need a permit. (Whether it requires a local zoning permit and/or what rules and regulations need to be followed.)
- **Logo and Signage Update:** We are good to go. Just needs to be ordered.
- **Lifeguard/Swim Instructor:** Discussion about hiring lifeguards. We will advertise for lifeguards and swim instructors. Samantha will create an ad for these positions. If we hire any lifeguards they need to be at least 16 and have waterfront training, which we will provide.
- **Kiwanis Fundraiser:** We cannot make decisions about our reserve fund. We are unable to donate at this time.
- **Website Update:** Everything is done except for lifeguard applications.
- **Action Steps:** Reach out to Barnet School re:Beach day. Kylie will research Tshirts. Sue will seek mannequins and hat rack. Kathleen will check into local bylaws and rules regarding food trucks.
- **Other business:** Girls' Bathroom lock: All knobs have one key, except for the girls' bathroom. Christen will look into this
- **Action Steps:** Kylie will look into shirts and other beach logo garments. Website updates: Sam will upload photos of the playground, beach, pavilion when weather improves. Sam will also create ads and employment applications. Barnet beach day: Sue will reach out to find out when they are coming and whether they have a group to come for a beach cleanup day. Christen will correct the girls'
- bathroom lock. Kathleen will look into Food truck regulations. Jan will find out what weeks the potential swim instructor is available. Jan and Kathleen will seek help with the plumbing issues.
- **Beach Manager Performance Review.** Tabled
- **Next meeting:** Monday May 4 at 6:00 at Harvey's Lake Beach

February 2, 2026

Present: Beach Committee Members Sue Persson, Kathleen Monroe, Kylie Hutchins, Christen Emerson LHA representative Jan Sherman, beach manager Samantha Furbert

Agenda:

- **Read and accept minutes of the January meeting:**
- **Mission Statement:** Motion made, seconded and passed to accept mission statement as drafted by Kathleen Monroe
- **Employee Handbook:** Reviewed first draft as written by beach manager Samantha Furbert, made suggestions for minor edits
- **Website Update:** Employment application will be uploaded, The application is updated, we will add new logo to the website. Also need to add updated photos.
- **Donations from Fireworks Fundraiser:** Sam will check on that

- **T-Shirts and hats:** We are investigating ordering Tshirts for Staff at the beach, the boat launch, and to sell. Kylie and Jan will investigate.
- **Grant Request Update:** Sue will look into J and J grant request
- **Bathroom Sinks:** Christen will pursue this
- **Harvey's Lake Weekend:** We will save the pavilion rental for that day. Also seek donations for a silent auction. We will brainstorm to find local businesses who will donate to the silent auction.
- **Other Business:** Food truck proposal to Select Board Agenda: We will submit it the Friday before the Select Board Meeting in March.
- **March meeting agenda:** Annual review of beach manager performance
- **Next meeting: March 16 at 91 Campers Lane**

January 12, 2026

Present: committee members Christen Emerson, Kylie Hutchins, Kathleen Monroe, Sue Persson, Jen Keirstead

Beach manager Samantha Zita and Lake Harvey Association (LHA member) Jan Sherman

Agenda:

- **Read and accept minutes of last meeting:** Moved and seconded to accept the minutes
- **2026 Budget/Beach Committee Report for Town Report:** Both are complete and ready to go with minor edits to come
- **Fireworks review: Communication from LHA:** The LHA has \$6,000 of the \$10,000 needed for the fireworks. Discussion of how to help raise the remaining \$4,000. Is there insurance needed to have the fireworks? We will look into this.
- **Plans for summer of 2026:** Special events to possibly include concert(s), corn hole tournaments, silent auction, can we do a food truck Friday event? We will run this by the select board
- **Employee Handbook/Job Descriptions:** Discussion of what we require from our beach access and maintenance attendants
- **Chores need doing: prime and paint door casings, replace toilet, remove lifeguard stand:** We will price toilet and installment costs for both. We will schedule a volunteer work day to paint the door casings and remove the lifeguard stand
- **Mowing:** We will put mowing up to bid, and will include weed whacking and the edges of the parking lot, discussion about marking the area to be mowed with stakes so we don't lose any ground
- **Logo and Signage:** The sign has been designed and will be made by Foto Factory.
- **T-Shirts:** discussion of ordering some shirts with our logo, and add the word staff for the shirts our workers will wear
- **Bathroom sinks:** We will price sinks and installment costs for both bathrooms
- **Other business:** Plans for next meeting, which is Monday, February 2nd
- **Agenda for next meeting:** Harvey's Lake Weekend (July 17 & 18), Website update, Mission Statement, Revisit donation amounts from latest firework request
-

•