

APPROVED

BARNET PUBLIC LIBRARY BOARD SPECIAL BUDGET MEETING – 12/5/2024

Meeting was called to order at 7:10 pm.

In attendance: Dylan Ford, Laura Goldberg, Becca Pedersen, Jackie Verley and Sue Wood.

Agenda: Addition to agenda was made by Dylan Ford.

Building Use Form: The Ryegate Small Animal Hospital has requested to use the library for a “Paint and Sip” staff event, for which we need to have a building use form filled out. We do not currently have one. Dylan has put together a form using text from our existing building use policy, utilizing a building use form from the Ilsley [Public] Library in Middlebury. The board then viewed the draft form and unanimously approved it with minor edits.

Minutes of the 11/24/24 meeting were approved with one correction.

LIBRARY BUDGET

Several line items were discussed:

Ebooks: This item will be renamed “Digital Books.” The membership fees for the Green Mountain Consortium are going up in 2025 globally, and more BPL patrons are using the service, which is calculated into the total fee. The annual cost for Barnet is therefore going from \$450 in 2024 to \$622.60 in 2025.

Wages: (1) the library assistant will be paid \$18.00 per hour for 8 hours a week (\$144.00 per week gross wages).

(2) Library Director will get a 3% pay raise for 2025 to \$22.28/hour. This change was unanimously approved by board vote.

Postage: We will try to keep this line item level to what we spent in 2024 (approximately \$500.00). We will track CLOVER/ILL expenses, and prioritize BPL patron requests over requests from patrons of other libraries if it appears that costs will run over budget.

The library budget for 2025 was voted on and approved unanimously.

LIBRARY ASSISTANT POSITION

The position will be posted on 12/6/24 and remain open for 10 days.

Applications will be due no later than 5:00 pm on 12/16/24.

Applicants will be offered interview appointments on 12/18/24 at 7:00 pm or on 12/19/24 at 7:00 p m.

Board members were encouraged to submit their questions via the Assistant Librarian Interview Template in Google Docs.

The meeting was adjourned at 7:56 pm.

Next meeting will be on January 9, 2025 at 7:00 pm. Meetings are held on the second Thursday of every month, with the exceptions of December and July.

Respectfully submitted,

Laura Goldberg, Secretary