

Minutes

To
Do
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- Attendance
 - Owner – Town of Barnet – Dylan Ford, Mark Jefferys, Jeremy Roberts, Bill
 - Arch - BRD – Rollin Tait
 - CM - Estes & Gallup – Tim Estes
- Site inspection:
 - Existing building has been jacked up and moved approximately 50 feet to the left. Existing building is on timber cribbing and steel beams. Abandoned foundation is partly demolished.
 - Services – contractor says that services have been cut off but not explored.
- Report from Tim:
 - Work to building – No work has taken place to the building, demolition or otherwise.
 - Site work – no work has taken place to the site aside from readying the site for the building move.
 - Work planned for the next few weeks.
 - Site prep - Nathan La Flamme has been engaged to do the excavations and site perforation. He is ready to start as soon as plans are approved.
 - Concrete? R Gosselin has been contracted for the concrete work. They have said that they are ready to pour concrete in the next week or two.
 - Tim is very keen to have finalized foundation plans so that he can coordinate with site layout and excavation in the next week or so. Rollin will coordinate with Brian Douglas to confirm that the existing foundation plan is good to go forward with. → RT
 - Electrical - Jeremy coordinated with Green Mountain power to cut off existing power and to reroute the power lines for safety during the building move.
 - Schedule / timeline – thru completion
 - Now that Tim has contractors for excavation and concrete he will do a project timeline. → TE
 - Rollin asked about a plan showing the alliance duct works and runs. Tim said he was expecting those this week. → TE
- Arch – BRD – Rollin
 - Permits
 - Building permit 1 is approved for the foundation work.
 - Building permit 2 has not been submitted yet pending final details for the renovation of the building.
 - Consultants
 - Structural engineer Brian Douglas visited site this week to confirm under building column locations.
 - Civil engineer Nate sicard is prepared to come to site to layout the building line at the request of the contractor.
 - Vault requirements

- Fire rating - Rollin is still exploring the fire rated requirements for the vault. As previously, we are aiming for a 4 hour rated vault but this is pending negotiations with Matthew Lathrop the plans inspector for the department of fire safety. Rollin has calls in to him and is waiting for a response. → RT
 - Fire suppression - Rollin mentioned that the vault will need a fire suppression system. This will be a dry system. Tim will explore what is required/available and report back. → TE
 - HVAC - Tim is waiting for a schematic plan from alliance to show machinery and duct runs etc. → TE
 - Energy / HVAC
 - Thermal – meet current regs: 2020
 - Plans – permit 2
 - Building Renovations - Final drawings are in preparation and Rollin hopes to submit the next phase of the application by early September.
 - Specifications
 - Full spec or outline? Discussions were had about the level of detail the specification is to show. It was agreed that the original plan was to have a minimal specification which Estes would then coordinate with the town. Rollin will write out an outline specification which Tim will then work with the town to develop. → TE
 - There will be few detailed schedules on the drawings.
 - The door schedule will be left mostly blank for the contractor and owner to fill in the details on. → RT
 - Rollin will do a generic finishes scheduled at the town and the contractor can coordinate.
- Consults:
 - Structural – post locations - In progress. Architect is waiting for final dimensions.
 - Civil – none - Nate Sicard is ready to layout the site at the request of the contractor.
 - Electrical - Jeremy is happy with the work done by Green Mountain power to date and will coordinate connection and other details going forward. → JR
- Dates and information to be aware of:
 - August – apply for PTV funds - Rollin sent Dylan Ford's details of the preservation trust of Vermont application for historic funds. It is expected that the town will get \$70,000 through one of the funds. → DF
- Any Other Business
 - Rollin mentioned that he tried to get an internal access door to the space above the vault but that the space was too tight. The town agreed not to have this door. The town does want an access door from the back of the building to the area above the vault.
 - Rollin asked whether the town wanted blocking to be installed in the walls for attaching shelves. It was agreed not to show blocking at this stage but to

- coordinate that with the contractor once it was known what shelving would be had. The drawings will not show blocking.
- Rollin asked about fire detection systems. The town currently uses Alarmco for their buildings and will do the same for this one. → TOWN
 - The question was raised about whether to block in a section of the floor to allow future installation of a Lula elevator. It was agreed to block out an opening in the floor of the storage room adjacent to the meeting hall for this purpose. Rollin to show on the drawings. → RT
 - Rollin asked about molding and column design for the porch. Dylan Ford mentioned that the library has details which she likes and suggested that these be used for the town hall. Rollin to take photographs and draw up details for approval. → RT
 - Rollin asked about specification for the clerks transactional window and also for other internal windows. It was agreed that this detail would be deferred for discussion with the contractor at a later date. Black River Design drawings will only show size and location. Specification will be coordinated by the town and Estes and Gallup.
 - Discussion was had regarding the perimeter drain from the building and whether it would go straight north or, as currently shown on the drawings, go northwest to the bank for outfall. It was agreed to keep the current plan.
 - Discussion was had regarding to the size of the vault and whether it would be beneficial to reduce the size of the vault in order to lower costs. It was agreed that the vault should remain in its current size.
 - Bill graves raised a question about the attic and whether the volume was large enough to trigger the requirement for a fire rating to the floor of the attic or subdivision of the attic to reduce its volume to below 3000 square feet per section. Rollin will investigate and report back. → RT
 - Rollin asked about the existing cellulose attic insulation and whether it was to be saved or replaced. It was agreed to remove all existing cellulose insulation and to use new to achieve the required insulation value.
- Next meeting:
 - August 28, 4 pm