

Town of Barnet, Vermont COVID-19 Coronavirus Response

For the benefit of public health in response to the COVID-19 Coronavirus pandemic, and in response to orders and recommendations of the Centers for Disease Control and state and federal governments, several changes have been made to operations of Barnet's municipal government. These changes are documented below. As this the situation continues to develop this document will be updated. Please continue to monitor the Town's website (<http://barnetvt.org/>) and the Town of Barnet Community Facebook page (<https://www.facebook.com/groups/barnetvt/>) for updates. If you have any questions regarding these changes, or other matters of concern regarding the Town's response to COVID-19, please contact the relevant Town officer:

<u>Office</u>	<u>Name</u>	<u>Phone</u>	<u>Email</u>
Town Clerk	Benjamin Heisholt	(802) 633-2256 (802) 633-2252	townclerk@barnetvt.org
Asst. Town Clerk	Catherine Roy	(802) 633-2256	asstclerk@barnetvt.org
Selectboard	Dylan Ford	(802) 633-3831	
Selectboard	Benjamin Gates	(802) 633-2575	
Selectboard	Mark Jefferson	(802) 633-4611	
Transfer Station	Bruce Marston	(802) 748-1374	brucemarston43@gmail.com
Public Library	Dylan Ford	(802) 633-4436	barnetpl@hotmail.com
Zoning Officer	Shirley Warden	(802) 633-4993	
Board of Listers	John Cook	(802) 633-2630	listers@barnetvt.org cabcorjc@sover.net
Highway Dept	Mark Chase	(802) 633-4477	barnetgarage@gmail.com

Town Clerk's Office

- **The office is closed to the public until further notice.** *Effective Monday, 16 March 2020.*
- **The Town Clerk's Office is working primarily remotely.** *Effective Tuesday, 24 March 2020.*
 - The Town Clerk and Assistant Town Clerk are working remotely, but remain in the office for some office hours; they continue to carry out normal office operations to the extent possible. Hours at the Town Clerk's Office will be limited and may be inconsistent. Please feel free to call or email if you have any questions. They can be reached via:
 - Telephone:
 - **Town Clerk's Office at (802) 633-2256.** During some normal office hours - primarily Monday through Friday between 9 a.m. and noon.
 - **Remotely at (802) 633-2252.** During regular office hours - Monday through Friday 9 a.m. to noon and 1 p.m. to 4:30 p.m.
 - Will respond daily to messages left at either of these numbers.

- Email:
 - Benjamin Heisholt, Town Clerk: townclerk@barnetvt.org
 - Catherine Roy, Assistant Town Clerk: asstclerk@barnetvt.org
- Dog Licenses
 - Licensing of all dogs is due annually on April 1. This due date, which is now past, remains effective. However, if you have had difficulty obtaining a rabies vaccination for your dog due to the COVID-19 pandemic, late fees will be waived. Licensing remains required by law and licenses continue to be issued.
 - Please license your dog through the mail. Send fee (see below for amounts) and copy of valid current rabies certificate to:
 - Town of Barnet, PO Box 15, Barnet, VT 05821
 - The Town Clerk's Office will mail the license and tag in return.
 - Fees:
 - Spayed/Neutered dogs:
 - \$9.00 for timely license or if late fees waived
 - \$11.00 for late license (including \$2.00 late fee)
 - Unspayed/Unneutered dogs:
 - \$13.00 for timely license or if late fees waived
 - \$17.00 for late license (including \$4.00 late fee)
- Documents & Research
 - The vault is completely closed to researchers for in-person searches at this time. This remains true even after the executive order addendum of 17 April 2020, which permits some in-person searches under specific conditions. It is anticipated that the vault will remain closed to in-person searches until at least the end of the "Stay Home, Stay Safe" order – currently extended to 15 May 2020.
 - The Town Clerk's Office will respond to all public records requests by email, mail, or fax at no charge.
 - A full Land Records Index from 1969 to the present date in searchable PDF format is available upon request at no charge. Other indices in digital formats are also available upon request at no charge. Remote searches, with document retrieval by Town Clerk's Office staff, are available using these indices. Please call or email the office with requests or questions.
- Other Services
 - For other Town Clerk's Office services, such as **Marriage Licenses** and **Certified Copies** of documents, please contact the office via telephone or email.

Transfer Station & Recycling Center

- **The Transfer Station & Recycling Center remains open for regular hours of operation and will accept waste and recycling materials as normal. Some precautions and changes to operations will apply – please read the below information. *Effective Saturday, 21 March 2020.***
 - Recycling Center Supervisor Bruce Marston contact information:
 - Telephone: (802) 748-1374
 - Email: brucemarston43@gmail.com
 - Normal operating hours are Saturdays from 8 a.m. to 3 p.m.
 - In payment of disposal fees, the Transfer Station will require a check or exact change. Please deposit these funds in the drop box outside the Transfer Station booth. The Transfer Station attendant will not have direct person-to-person interaction with customers.
 - The Recycling Center will admit a maximum of two customers at a time inside the Recycling Center shed. Please be mindful of traffic direction signage and wait patiently in your vehicle for your turn to drop off your items.
 - To facilitate efficiency under the above rule, Recycling Center patrons must sort all items prior to arrival at the Recycling Center.

Selectboard

- **Regular meetings of the Selectboard will proceed as scheduled. These will be conducted solely through phone and video conferencing provided by GoToMeeting. Please see meeting warnings/agendas for information on how to connect to the meeting via GoToMeeting. *Effective Monday, 13 April 2020.***
 - To contact Selectboard members via telephone:
 - Dylan Ford, Co-Chair: (802) 633-3831
 - Benjamin Gates, Co-Chair: (802) 633-2575
 - Mark Jefferson, Member: (802) 633-4611

Public Library

- **The Barnet Public Library is closed to the public until further notice. *Effective, Wednesday, 25 March 2020.***
 - The Librarian and Assistant Librarian still work to serve you as much as they can. Email, Facebook or call with a genre or genres, authors, titles or general ideas of what you like to read and we will make those available to you. The librarians will set them on the library porch (or your porch) with your name on them.
 - Telephone: (802) 633-4436
 - Email: barnetpl@hotmail.com
 - Free audio and ebooks are available from rbdigital (just contact the library for your patron number) and free books on the porch from our “vault” (untouched by the public since July).

- Returned books will be sanitized, quarantined for 9 days, and allowed back out.
- And keep a lookout for the Library's new website and YouTube Story Hours!

Planning Commission & Zoning Board

- Please continue to contact Zoning Administrative Officer Shirley Warden with all zoning-related questions. She continues to work from her home office. Some, but not all, applications may be delayed due to cancellation or postponement of Planning Commission/Zoning Board meetings.
 - Telephone: (802) 633-4993

Board of Listers & Town-Wide Reappraisal

- **The Board of Listers are no longer meeting at the Town Clerk's Office and are working from home. *Effective, Monday, 23 March 2020.***
 - To contact the Listers:
 - Call Chair John Cook at home: (802) 633-2630
 - Email: listers@barnetvt.org
cabcorjc@sover.net
 - The town-wide reappraisal has completed all inspections and is in the process of review of data. The reappraisal remains tentatively on schedule for completion in spring/summer 2020.

Highway Department

- The Highway Department continues to work on a reduced hours and on-call basis to maintain roads as safe and passable and perform some maintenance activities, while adhering to State orders and guidance regarding COVID-19 restrictions and precautions.
 - To contact the Highway Department:
 - Call Road Foreman Mark Chase at Town Garage: (802) 633-4477
 - Email: barnetgarage@gmail.com