

**MINUTES – SPECIAL SELECTBOARD MEETING  
TOWN OF BARNET, VERMONT  
MONDAY, MARCH 9, 2020**

**Meeting convened at 5:30 p.m. in the conference room of the Barnet Town Clerk’s Office.**

**Board members present:** Dylan Ford (presiding co-chair), Benjamin Gates, and Mark Jefferson.

**Other Town officials and employees present:** Town Agent Steven Adler, Road Foreman Mark Chase, and Town Clerk Benjamin Heisholt.

**Members of the public present:** Scott Davis, and Jill Muhr (Vermont League of Cities & Towns Property and Casualty Intermunicipal Fund).

**1. Consideration of contract discussion; take any action (executive session, pursuant to 1 V.S.A. § 313 (a)(1)(A))**

- Mr. Gates moved that the Board make a specific finding, pursuant to 1 V.S.A. Section 313 (a)(1)(A), that premature public knowledge of discussion concerning a proposed contract would clearly place the Town of Barnet at a substantial disadvantage. Seconded by Mr. Jefferson and approved by voice vote.
- Mr. Gates moved that the Board enter executive session pursuant to 1 V.S.A. Section 313 (a)(1)(A) to discuss a proposed contract, as premature public disclosure of which would clearly place the Town of Barnet at a substantial disadvantage. Seconded by Mr. Jefferson and approved by voice vote. Entered executive session at 5:30 p.m. Those present in executive session: Ms. Ford, Mr. Gates, Mr. Jefferson, Town Agent Steven Adler, Town Clerk Benjamin Heisholt, and Scott Davis.
- Mr. Gates moved to exit executive session. Seconded by Mr. Jefferson and approved by voice vote. Exited executive session at 6:06 p.m.
- No action taken

**2. Performance management training presented by Vermont League of Cities & Towns; take any action**

Jill Muhr, Senior Human Resources Consultant at Vermont League of Cities & Towns Property and Casualty Intermunicipal Fund (VLCT-PACIF), appeared and presented a slideshow presentation entitled “Effective Performance Management.” This was a training session for Town managers, including the Road Foreman, Town Clerk, and Selectboard. Topics discussed included performance management versus performance review, communication and coaching, performance improvement, and tips/takeaways. This presentation and discussion was followed by a question and answer session.

**3. Other business presented by Selectboard**

There was no other business presented by the Selectboard.

**4. Adjournment**

Mr. Gates moved to adjourn the meeting. Seconded by Mr. Jefferson and approved by voice vote. Meeting adjourned at 7:02 p.m.

*A true copy.*

*Attest:* \_\_\_\_\_ *Town Clerk*