

**MINUTES – REGULAR SELECTBOARD MEETING
TOWN OF BARNET, VERMONT
MONDAY, JUNE 10, 2019**

Meeting convened at 7:00 p.m. in the conference room of the Barnet Town Clerk’s Office.

Board members present: Dylan Ford (presiding co-chair) and Mark Jefferson.

Other Town officials and employees present: Beach Committee Member Christen Emerson, Town Clerk Benjamin Heisholt, and Zoning Administrative Officer Shirley Warden.

Members of the public present: Jonathan Carpenter.

1. Consideration of approval of minutes of regular meeting held May 27, 2019

It was noted that of the Board members present, only Ms. Ford was present at the May 27, 2019 meeting.

- The Board agreed to table this item until both Ms. Ford and Mr. Gates are present at a meeting.

2. Other business presented by members of the public

There was no other business presented by members of the public.

3. Appearance by Beach Committee regarding 2019 swim lessons and funding for playground structure; take any action

Beach Committee Member Christen Emerson appeared and discussed several matters with the Board:

- a. Playground.** Ms. Emerson discussed the Beach playground: The Committee has been fund-raising for several years to build a new, improved, and commercial-grade playground to replace the current playground, which has been tabbed for upgrade by the Town’s insurance company. Discussion ensued regarding funding sources and playground structure options. The fund designated for playground improvements has a balance of \$5,700. Ms. Emerson asked if there were Town funds available to supplement this fund, citing the Esden Fund as a possibility. Various grant funding opportunities were also discussed.
 - The Board instructed the Beach Committee to present a proposed budget for the project, and to further investigate grant opportunities.
- b. Swim lessons.** Ms. Emerson indicated that the Beach is unable to offer swim lessons in 2019 in the same manner as in previous seasons, when trained Beach lifeguards provided the lessons. This in-house model was a low-cost solution allowing the Beach to offer two weeks of lessons to Barnet residents for free and the same to non-residents for \$40. In 2019, however, the Beach does not have any lifeguards with the requisite Water Safety Instructor training. The Beach received a proposal from Teach America to Swim, an organization providing swim lesson services. The cost for this service is approximately \$100 per student. Ms. Emerson asked if the Board would like to offer this service, and if so, if the Town would subsidize any of the cost to students. Discussion ensued.
 - The Board agreed to allow the Beach offer the swim lesson service from Teach American to Swim, with the entire cost to be paid by the students.
- c. Long-distance telephone.** Ms. Emerson inquired about adding long-distance service to the Beach telephone line. She said that it has become problematic to reach staff or Beach Committee members from the Beach, because many individuals have out-of-area cellular phone numbers. Town Clerk Benjamin Heisholt indicated that he had contacted Consolidated Communications, who advised that the most economical way to add long-distance service

would be on a per-minute basis; Consolidated quoted a cost of \$0.06 per minute. Discussion ensued.

- Mr. Jefferson moved to add long-distance service to the telephone service at the Harvey's Lake Beach. Seconded by Ms. Ford and approved by voice vote.

d. Parking lot maintenance. Ms. Emerson reported a recurring problem with a greasy, slippery area to the right of the of the Beach entrance gate; she asked if the Highway Department can address this. Discussion ensued.

- The Board agreed to instruct the Highway Department to assess this problem area and take appropriate action to repair it.

4. Appearance by Road Foreman Mark Chase regarding Highway Department matters

a. Consideration of Highway Access Permit application of Dennis LaCourse, Jr. for access on Goss Hill Road (Town Highway #51). The Board reviewed an application for an indefinite driveway access and temporary logging entrance onto property owned by Dennis LaCourse, Jr. (parcel ID #0009-01-36.11). Road Foreman Mark Chase had inspected the location; the Board reviewed his written comments: "Visibility is good in both directions. No culvert needed. At top of a knob so water should go in both directions from drive. Keep pitch of drive back so water from drive does not run into road." Discussion ensued.

- Mr. Jefferson moved to approve the highway access permit as presented. Seconded by Ms. Ford and approved by voice vote.

b. Other business. No other Highway Department business was discussed.

5. Consideration of appointment of Planning Commission/Zoning Board members

It was noted that, as discussed at the previous meeting, the terms of Planning Commission/Zoning Board members Benjamin Adams, Gary Briggs, and Bruce Denio expire July 1, 2019. Town Clerk Benjamin Heisholt reported he had received indication of Mr. Denio's willingness to be re-appointed to another term. Zoning Administrative Officer Shirley Warden reported that Mr. Adams indicated his willingness to be re-appointed to another term. There was no indication regarding the possibility of re-appointment of Mr. Briggs. Discussion ensued.

- Mr. Jefferson moved to re-appoint Benjamin Adams Bruce Denio to the Planning Commission/Zoning Board for four-year terms commencing July 1, 2019.

6. Consideration of next steps in process for construction of Recycling Center addition; take any action including solicitation of bids from contractors

Ms. Ford discussed her communications with Board member Benjamin Gates and former Board member Jeremy Roberts regarding the next steps in construction of the addition. A general concept of the structure has been determined. A number of local contractors were suggested for a possible request for proposals; general advertising of a request for proposals was also discussed.

- Mr. Jefferson moved to advertise in a newspaper a request for proposals from contractors to construct the Recycling Center addition, and any other repairs and improvements, according to the specifications determined by the Board. Seconded by Ms. Ford and approved by voice vote.

7. Other business presented by Town officers

a. Transfer Station compactor maintenance. The Board read an email from Transfer Station/Recycling Center Supervisor Bruce Marston requesting the Board's approval to request an estimate to perform routine inspection, evaluation, and service on the Transfer Station compactor. Discussion ensued.

- The Board agreed to approve Mr. Marston requesting an estimate to perform routine inspection, evaluation, and service on the Transfer Station compactor.

8. Consideration of process and policy for grant applications and funding from Fire District Reserve Fund

The Board again reviewed a draft grant application form, as drafted by Ms. Ford, as discussed at the previous Board meeting. Fire District #2 Prudential Committee member Jonathan Carpenter appeared and discussed the draft with the Board.

- No action taken.

9. Consideration of, and any action on, budgeting and funding for Town email accounts

Town Clerk Benjamin Heisholt reported that he had recently inquired with Town officers regarding making their personal email addresses available in the municipal directory and upon request. Some of these officers inquired about acquiring an official Town email account, with an “@barnetvt.org” extension. Any of these accounts, in addition to the four the Town has currently, are available at a cost of \$5 per month for each account. Discussion ensued.

- The Board agreed to not budget or fund any additional “@barnetvt.org” Town email accounts, suggesting that Town officers who do not wish to use their personal email accounts for Town business may open a separate free email account (e.g. Gmail, Outlook, Yahoo) for Town business.

10. Consideration of, and any action on, amendment to Personnel Policy regarding employee participation in jury service

Town Clerk Benjamin Heisholt asked if the Board would like to consider amending the Personnel Policy to include a benefit that would pay all or a portion of an employee’s time during participation in jury service. Discussion ensued.

- The Board agreed to table any decision on this matter until the full Board is present at a meeting.

11. Correspondence from Endyne Inc. with laboratory report on samples from groundwater monitoring at closed landfill

The Board reviewed a laboratory report for sampling performed May 2, 2019. Discussion ensued.

12. Consideration of applications for Uniform Municipal Excess Weight Permits

The Board reviewed and approved the fleet application of John Bogie/JFB Trucking and the single vehicle application of John B. Lantagne (JBL Logging & Excavating).

13. Outstanding check warrants

The Board signed all outstanding check warrants.

14. Consideration of additional Assistant Town Clerk/Highway Department Administrative Assistant position

- Mr. Jefferson moved to enter executive session to discuss possible hiring of an additional Assistant Town Clerk/Highway Department Administrative Assistant position, pursuant to 1 V.S.A. § 313(a)(3). Seconded by Ms. Ford and approved by voice vote. Entered executive session at 9:06 p.m. Those present in executive session: Mr. Jefferson, Ms. Ford, and Town Clerk Benjamin Heisholt.
- Mr. Jefferson moved to exit executive session. Seconded by Ms. Ford and approved by voice vote. Exited executive session at 9:35 p.m.

- No action taken

15. Other business presented by Selectboard

- a. Town Hall property asbestos abatement.** Ms. Ford asked about the status of the project to abate any asbestos present at the Town Hall/former Fire Station property. Town Clerk Benjamin Heisholt indicated that Clay Point Associates, who were hired in November 2018 to perform comprehensive demolition/renovation inspections throughout the interior and exterior of the Barnet Town Hall and Fire Station, recently visited the property for a final set of samples. Their report is expected to be delivered to the Town within the next few months. Discussion ensued.

16. Adjournment

Mr. Jefferson moved to adjourn the meeting. Seconded by Ms. Ford and approved by voice vote. Meeting adjourned at 9:40 p.m.

A true copy.

Attest: _____ Town Clerk