

MINUTES

Barnet Public Library - Board of Trustees Minutes - DRAFT

October 11, 2018

The meeting was called to order at 7:12

In attendance

Julie Roos, Rebecca Boardman, Sue Roberts, Sue Wood, Dylan Ford, Ashley Wright

Agenda

No additions or deletions made to the Agenda.

Approval of minutes

The minutes from the September 13, 2018 meeting was approved with spelling correction.

Board Chair Report

The Trustee Conference date has been changed to May 2019.

Treasurer's Report

\$ 2,492.82 in Passumpsic checking account.

The Budget looks well. Inquiry was made on whether the eBay class money was the fundraiser line. The 2019 Budget will be reviewed at November's meeting.

The Library received a donation from Mel and Jean Lowe. Thank you!

Treasurer's report was approved.

Librarian's Report

Dylan inquired on current method of tracking donations on the same Petty Cash sheet. She was advised to continue tracking money as is or use separate charts on the same sheet.

- **Trunk or Treat**

Trunkers are still needed. Donations of candy can be made to the Library. The books have been ordered. The event will be like the previous year.

Old Business

- **Art at the Library**

Jane's eBay class went well despite technical difficulties. She is willing to do another class.

A Draft Schedule:

Name (s)	Date	Event
Rebecca Boardman	October 16 th	Altered Books
Rebecca Boardman	November 27 th	Ornaments
Annette	December 5 th	Wreaths
Evan Perkins	January - February	Wooden Spoon Carving
		Felting

Kristen Gates		Essential Oils
	Around Easter	Ukrainian Eggs
	March - April	Fly Tying (dependent of vice grips)

New Business

- **Job Description**

Julie will edit the job description and email to the Board for review.

- **Approval of Assistant Librarian Job Ad**

The ad can be posted to Listserv, Facebook, and the Caledonian Record pending cost. The closing date for the ad will be on November 20th.

Motion to approve the Assistant Librarian job ad as amended. Motion passed unanimously.

Extra meetings will be held per hiring process.

- **Bylaws Review**

The Bylaws review will be pushed to November's meeting.

- **Hourly Wage for Help at the Library**

Motion to pay Michelle Guy \$12.00. Motion passed unanimously.

Next Meeting

November 8, 2018 at 7pm

Meeting adjourned at 9:12pm.

To Do List

Name (s)	Tasks	Completed
Julie	Lighting summary	
	Create Orientation Packet	
	Short takes password	
	Edit Job Description	
	Annette – Wreath Making Wires	
Dylan	Add Donate Tab to website	
	New Picture of Dylan for Website	
Sue Roberts/Rebecca	Events Timeline checklist	
Ashley	Approved September Minutes to Ben	
Everyone	Examples of Fundraising Letters, if received	

