

**MINUTES – REGULAR SELECTBOARD MEETING  
TOWN OF BARNET, VERMONT  
MONDAY, JUNE 11, 2018**

**Meeting convened at 7:00 p.m. in the conference room of the Barnet Town Clerk's Office.**

**Board members present:** Jeremy Roberts and Benjamin Gates.

**Others present:** Road Foreman Mark Chase, Town Clerk Benjamin Heisholt, Zoning Administrative Officer Shirley Warden, and Jonathan Carpenter.

**1. Consideration of approval of minutes of special meeting held June 4, 2018**

Mr. Gates moved to approve as presented the minutes of the special meeting June 4, 2018. Seconded by Mr. Roberts and approved by voice vote.

**2. Appearances by members of the public**

There were no appearances by members of the public.

**3. Appearance by Road Foreman Mark Chase regarding Highway Department matters**

- a. Consideration of application for Municipal Roads Grants-in-Aid Program.** The Board reviewed a letter with attachments from the Northeastern Vermont Development Association (NVDA) regarding an invitation to participate in the grants-in-aid program. According to the letter, "the intent of this program is to provide funding for municipalities to implement best management practices (BMPs) on municipal roads in compliance with the Department of Environmental Conservation Municipal Roads General Permit." Mr. Chase discussed his communications with NVDA regarding this program; he suggested that funding may be available for installation of culverts for the Joe's Brook Road paving project. Discussion ensued.
  - The Board signed a letter of intent to participate in the RPC/DEC Municipal Roads Grants-in-Aid program.
- b. Review of Vermont Agency of Transportation Structure Inspection, Inventory, and Appraisal Sheets.** The Board agreed to table discussion of this matter due to the absence of Board member Dylan Ford.
- c. Report on Recycling Center metal dumpster ramp project.** Mr. Chase reported that there has been no progress on the project since the last Board meeting.
  - The Board agreed that Mr. Chase will meet with Mr. Roberts at the site to review the site and discuss plans for the project.
- d. Correspondence from Vermont Department of Environmental Conservation regarding Municipal Roads General Permit (MRGP).** The Board read a letter informing the Board that the Town is subject to the MRGP, which requires that certain municipal roads achieve state standards to reduce erosion and sediment runoff into state waters and must apply for authorization under the permit by submitting a Notice of Intent and related fees. Discussion ensued.
- e. Other business**
  - **Sand screening.** Mr. Chase reporting that the 2018 sand screening project had commenced the day of this meeting.
  - **Dump Truck #006 repairs.** Mr. Chase reported that Dump Truck #006 required repairs of steering components; these repairs have been made.
  - **Paving projects.** Mr. Chase reported that some of the planned paving of West Barnet Road has been completed. Most of the other planned paving projects are scheduled for

the end of June. The Joe's Brook Road project must be delayed until after July 1 because a State grant is approved for the project.

- **Routine summer maintenance.** Mr. Chase reported that the Highway Department has spent a large portion of its time performing routine summer maintenance, such as grading.

#### **4. Report on Recycling Center addition project**

Mr. Roberts reported that there has not been any progress on this project since the last Board meeting. As referenced in item 3.c. above, Mr. Chase and Mr. Roberts plan to meet on site to discuss the Recycling Center metal dumpster ramp project; at that time they will also discuss the Recycling Center addition project.

#### **5. Consideration of Planning Commission Municipal Bylaw Amendments**

The Board reviewed a letter, meeting minutes, a report, and a copy of draft bylaws relating to the Planning Commission's June 5, 2018 approval of the proposed revision of the Barnet Zoning Bylaws. Planning Commission Secretary Shirley Warden appeared and stated that the Planning Commission awaits the action of the Selectboard, which at this stage may proceed to warn a public hearing on the proposed revision of Barnet Zoning Bylaws.

- Mr. Gates moved to warn a public hearing on the proposed revision of the Barnet Zoning Bylaws for Monday, July 9, 2018 at 6:45 at the Town Clerk's Office. Seconded by Mr. Roberts and approved by voice vote.

#### **6. Report on resolution of animal control ordinance violation relating to dog owned by Matthew Nowakowski and Heather Cheney**

Town Clerk Benjamin Heisholt reported that the appeal period for the animal control ordinance violation notice has expired, and that Mr. Nowakowski and Ms. Cheney paid the applicable fine prior to the due date for payment.

#### **7. Correspondence from Repro regarding proposal for printing of 2018 and 2019 Town Reports**

The Board reviewed a letter and proposed contract from Repro. The proposal for 650 Town Report copies, according to the specifications of the 2017 Town Report, has a price of \$1,995 for a one-year contract, or \$1,935 each year for a two-year contract. Town Clerk Benjamin Heisholt indicated that the Town has just completed a two-year contract with Repro. Prior to that contract Mr. Heisholt had requested quotes from various printers and found that Repro's prices were competitive. Mr. Heisholt indicated that Repro has printed Barnet's Town Report since 2005, and the Town has been very satisfied with their service and product. Discussion ensued.

- Mr. Gates moved to sign a two-year contract with Repro, according to the proposed terms. Seconded by Mr. Roberts and approved by voice vote.

#### **8. Correspondence from EIV Technical Services regarding Waterford VT Route 18 culvert replacement project**

The Board reviewed several emails informing the Town of a project to replace existing culverts with new precast box culverts and to perform related roadway approach and channel work.

#### **9. Other business**

- a. **Correspondence from Town Agent Steven Adler regarding proposed school district land transfer.** The Board reviewed a memorandum from Mr. Adler, which summarizes recent activity with regard to the proposed school district land transfer. Mr. Adler reported that the Caledonia Cooperative School District (CCSD) Board, at their meeting June 4, 2018, indicated

that they would oppose a transfer of Barnet School District property to the Town of Barnet without a specific proposal for use of the property. As a result, it would appear that there are no plans to convey property to the Town prior to the July 1, 2018 school merger. Mr. Adler indicated that he does not intend to take any further action on this matter. Discussion ensued.

- The Board agreed to request that Mr. Adler take no further action on this matter.

**b. Appearance by Zoning Administrative Officer Shirley Warden regarding impending Zoning Board/Planning Commission vacancies.** Ms. Warden reported that the terms of Zoning Board/Planning Commission members Dennis McLam and Shane Stevenson will expire July 1, 2018. Ms. Warden indicated that she expects that neither will seek re-appointment. Discussion ensued regarding potential candidates for appointment.

## **10. Outstanding check warrants**

The Board reviewed and approved all outstanding check warrants.

## **11. Consideration of negotiations with CALEX Ambulance Service regarding ambulance services contract arrangement**

The Board reviewed an email from Town Agent Steven Adler and an email from CALEX with a copy of the proposed contract. Mr. Adler's email requests direction from the Board regarding the proposed amounts of increase in successive years: whether the Board agrees with the increases in the amounts first requested by CALEX. Discussion ensued.

- The Board agreed that they are in agreement with the general terms of the proposed contract, including the amounts of the increasing annual payments. They agreed to request that Mr. Adler review the proposed contract and provide any necessary comment or follow-up with CALEX's attorney prior to the Board signing the contract.

## **12. Adjournment**

Mr. Gates moved to adjourn the meeting. Seconded by Mr. Roberts and approved by voice vote. Meeting adjourned at 7:38 p.m.

*A true copy.*

*Attest: \_\_\_\_\_ Town Clerk*