

# MINUTES

## **Barnet Public Library - Board of Trustees Minutes - DRAFT**

April 12, 2018

The meeting was called to order at 7:13

### **In attendance**

Julie Roos, Rebecca Boardman, Sue Roberts, Sue Wood, Dylan Ford, Ashley Wright, Barbara Edelman

### **Agenda**

No additions or deletions made to the Agenda.

### **Approval of minutes**

The minutes from the March 15, 2018 meeting was approved.

### **Board Chair Report**

The website has a new link, Clover ILL, which leads to a search bar. It is for Red Clover Inter Library Loan. Clarification of what the link is should be added to the website.

Book clean up can resume. Rebecca has already taken a few boxes. There is about 2 – 3 boxes left.

The new Bylaws have been updates and emailed to everyone.

### **Treasurer's Report**

\$ 13,746.10 in Passumpsic checking account.

Magazines line is doubled what was budgeted. Peoples magazine is an expensive renewal which recently occurred and other auto-renewals. Dylan will investigate why the numbers are high.

The remaining budget is great for being a quarter of the way through.

### **Librarian's Report**

Summer reading program has been planned out. The theme is Libraries Rock. Scratch tickets will be used to encourage reading throughout the summer. One ticket for checking out a book and two for a book review. Prizes will be given out, any ideas for prizes are welcome.

Upcoming programs are making instruments, e.g. anklets and rain sticks, to correlate to an African drum class. Geodes and paracord bracelets to go with a geography class held by Bobby. Rock candy and pop-rock volcano dates to be decided.

The Slam Poetry is to be scheduled since Dylan has attained affirmation from her contact.

Future author talks may include Beth Kanell, Robin Christoph, and Dean Whitlock.

Women's Fellowship donation for Pat Jone's has come in. Dylan will be the librarian at the Senior Meals site. The books are to be changed every other week and she will be there as a resource once a month for about 45 minutes. This will establish a baseline that can be readjusted as needed.

Automation is complete.

### **Old Business**

- **Art at the Library**

Kristen did great at the essential oils class. This may be redone next year at a higher admittance rate.

Jane Casavant has an eBay class planned for May 27<sup>th</sup>. That is Memorial weekend, perhaps it can be changed to May 20<sup>th</sup>.

Gathering emails from guests can ease the confirmation or postponement of events. This will also allow for an email list to notify people for upcoming events.

Rebecca suggested have a sign on the fence posts for library hours. The sign at the door needs to be replaced, but also having one at the fence can allow patrons to see the hours from the road.

## New Business

- **Barbara Edelman**

The board is seeking advice for the fruition of donations vs effort.

A how to support the Library box and sign at the front desk or other visible location and a donate tab on the website creates an easy way to promote donations. Show the tangibility of a donation and be transparent when asking for one.

Seek out sponsors for events. Have honor/memory plates for books, adopt-a-magazine subscription. Host read-a-thon events. Have a donor recognition area like a book spine artwork.

Have brochures about bequeathing to the Library.

Meet face-to-face with existing clientele, which can lead to others, for larger contributions. Sell the library on how their gift can impact the library and the community. Create a relationship and collect personal stories for what their donation accomplished.

Host donor events, e.g. luncheon, like the Benevon Model. Its an event for potential donors to learn about the library and do a sustaining donation membership. This can also help receive recommendations for others that may be interested in becoming sustain members as well.

Be thankful for all gifts large or small.

- **Other New Business**

Everyone brings one idea for library funding.

## Next Meeting

May 10, 2018 at 7pm

Meeting adjourned at 9:11pm.

## To Do List

Name (s)	Tasks	Completed
Julie	Lighting summary	
	Create Orientation Packet	
	Thank you card to Barbara	
Dylan	Add Donate Tab to website	
	Red Clover Link	
	Magazine Budget	
Sue Roberts/Rebecca	Events Timeline checklist	

	eBay class date change	
Ashley	Approved March Minutes to Ben	
Everyone	Examples of Fundraising Letters, if received	
	Book clean-up	
	Funding idea	