

**MINUTES – SPECIAL SELECTBOARD MEETING
TOWN OF BARNET, VERMONT
MONDAY, JULY 20, 2015**

Meeting convened at 7:00 p.m. in the conference room of the Barnet Town Clerk's Office.

Board members present: Chair Jeremy Roberts, Gary Bunnell, and Dylan Ford.

Others present: Road Foreman Mark Chase, Town Clerk Benjamin Heisholt, Zoning Administrative Officer Shirley Warden, William Biddle, and Dennis McLam.

1. Approve minutes of special meetings held June 16, 2015 and June 29, 2015

Mr. Bunnell moved to approve as presented the minutes of the special meeting held June 16, 2015.

Seconded by Ms. Ford and approved by voice vote.

Mr. Bunnell discussed item #3.g. of the June 29, 2015 minutes, which indicates that the body of Truck #004 was refused by the Board when it was first delivered to the Town. Mr. Bunnell indicated that the Board did not refuse the body, but that the vendor was displeased with the product and wished to replace it. Ms. Ford indicated that while Mr. Bunnell is correct regarding the actual events, the minutes reflect accurately what was said at the meeting. Mr. Bunnell moved to approve as presented the minutes of the regular meeting held June 29, 2015. Seconded by Ms. Ford and approved by voice vote.

2. Appearances by members of the public

There were no appearances by members of the public.

3. Appearance by Road Foreman Mark Chase regarding Highway Department matters

a. July 19, 2015 rain storm. Mr. Chase reported that Town roads received very little damage from the storm.

b. Calvin "Sherm" Bogie culvert. Mr. Chase asked what the Board wished to do with regard to Mr. Bogie's inquiry, as discussed at the April 13, 2015 Board meeting. Discussion ensued.

- The Board instructed Mr. Chase to install a larger culvert at the brook crossing on Garland Hill Road, but to require any driveway culvert to be installed by the owner at the owner's expense.

c. Vermont Agency of Transportation Class 2 Highway Grant. Mr. Chase indicated that he had received confirmation that the Town has received a grant for a project on Comerford Dam Road. The Board reviewed a contract prepared by Pike Industries for reclaiming and paving a 1.1 mile section. Mr. Chase indicated that the Highway Department has commenced some ditching. Some culverts will be replaced as a part of the project, although this was not included in the grant application. Discussion ensued.

- The Board signed the contract with Pike Industries.

d. Vermont Agency of Transportation Structures Grant. Mr. Chase indicated that he had received confirmation that the Town has received a grant for a box culvert project on Barnet Center Road. The Board reviewed a contract prepared by Calco, Inc. for fabrication a concrete box culvert. Discussion ensued.

- The Board signed the contract with Calco, Inc.
- The Board instructed Mr. Chase to place an advertisement soliciting bids for excavation work on the project.

e. Paving budget. Mr. Chase suggested that, now that the Class 2 Highway Grant is confirmed, the Board may proceed with planning for paving projects to be expensed from the paving and construction budget. The Board reviewed a quote from Pike Industries including prices for

sections of Town Forest Road, Granger Street, South Main Street, Gilfillan Road, Brook Circle, and Monroe Road. Discussion ensued.

- The Board agreed to commence as soon as possible in reclaiming portions of Comerford Dam Road and Town Forest Road.
 - The Board instructed Mr. Chase to obtain a quote for paving a portion of County Hill Road at its intersection with U.S. Route 5 North.
- f. County Hill Road.** Mr. Chase indicated that Shauna Clifford of the Vermont Agency of Transportation is investigating whether it may be possible for the Town to widen County Hill Road at its intersection with U.S. Route 5 North. Discussion ensued.
- g. New pick-up truck.** Mr. Chase indicated that the new pick-up truck is in service. There are two switches on the dashboard that are not working properly; the truck will return to the dealer for repair of these. All else with the truck, however, appears to be running well.
- h. Highway Department employee Barry Snow.** Mr. Chase indicated that Mr. Snow's introductory probation period has expired, and asked how the Board would like to proceed.
- The Board requested that Town Clerk Benjamin Heisholt add an executive session for discussion of personnel matters at the next Board meeting.
- i. Routine maintenance.** Mr. Chase indicated that the Highway Department has been busy mowing roadsides, grading, and ditching. They have also replaced culverts on McLaren Hill Road and Symns Pond Road.

4. Animal Bite Report from Town Health Officer Theodore Faris regarding dog bite in McIndoe Falls

The Board reviewed a report of a pit bull owned by resident Ryan Ward biting a resident of McIndoe Falls at the property of Mr. Ward. A valid rabies vaccination certificate was obtained, but the dog is not licensed. Discussion ensued.

- The Board requested that Town Clerk Benjamin Heisholt send a letter to Mr. Ward requiring that his dog be licensed within 30 days.

5. Correspondence from Endyne Inc. with laboratory report on monitoring at former landfill

The Board reviewed laboratory reports on samples and analyses of semiannual monitoring performed June 2015.

6. Consideration of Custodial Care application process for Barnet landfill

Town Clerk Benjamin Heisholt indicated that, per the Board's decision at their previous meeting, he had requested from the Northeast Kingdom Waste Management District (NEKWMD) recommendations of engineers to prepare a request for reduction in sampling. Mr. Heisholt shared a list provided by NEKWMD through the Vermont Department of Environmental Conservation. The Board reviewed the list.

- The Board requested that Mr. Heisholt send requests for bids to Dubois & King, Lincoln Applied Geology, and The Johnson Company.

7. Correspondence from Town of Waterford regarding Hazard Mitigation Plan

The Board read an email advising that the Town of Waterford is drafting and adopting a Hazard Mitigation Plan, and requesting the Town of Barnet's input. Discussion ensued.

8. Correspondence from Vermont Department of Environmental Conservation regarding Wetlands Bioassessment Project

The Board read an email and reviewed an attached map relating to a request to access property in the Town gravel pit to collect wetland data. Discussion ensued.

- The Board requested that Mr. Heisholt forward the request to Mr. Roberts, who will respond on the Board's behalf.

9. Correspondence from Vermont Department of Health regarding recommendation for expiring Town Health Officer term

The Board reviewed a cover letter and attached forms indicating that the term of the current Health Officer, Theodore Faris, will expire July 31, 2015. The Department of Health requests that the Board recommend a Health Officer to serve for the next three years.

- The Board agreed to recommend Theodore Faris to serve another term as Health Officer, and signed the attached form to indicate this decision.

10. Correspondence from Vermont Department of Taxes regarding fiscal year 2016 education tax rates

Mr. Roberts read a cover letter and reviewed the attached rates. The non-residential tax rate is to be \$1.4719 and the homestead tax rate \$1.4408. Mr. Heisholt asked the Board whether they wished to a) proceed with billing taxes near the end of July or beginning of August as usual, or to b) delay until the conclusion of Board of Civil Authority tax appeals: sometime near the end of August.

- The Board requested that Mr. Heisholt bill taxes at the end of July or beginning of August.

11. Correspondence from Vermont Agency of Transportation regarding 2015 Town Highway Map

The Board read a cover letter and reviewed the attached map, which is unchanged from the 2014 map.

12. Other business

a. Harvey's Lake Dam. The Board discussed trimming of brush and preparations for excavation and hauling of sediment.

- The Board agreed to instruct Robert Desrochers to proceed with the process of requesting bids for excavation.

b. Highway access. Zoning Administrative Officer Shirley Warden discussed a report of an unpermitted highway access on Garland Hill. Discussion ensued.

- The Board concluded that the access in question is not a new access but an access that existed prior to the Highway Access Ordinance.

c. Transfer Station building. Shirley Warden, an attendant at the Transfer Station, discussed a structural problem resulting in water entering the building, causing mold and rot. Discussion ensued.

- The Board agreed that Mr. Roberts will visit inspect the site and provide a recommendation.

13. Outstanding check warrants

The Board reviewed and approved all outstanding check warrants.

14. Adjournment

Mr. Bunnell moved to adjourn. Seconded by Ms. Ford and approved by voice vote. Meeting adjourned at 8:20 p.m.

A true copy.

Attest: _____

Town Clerk