

**MINUTES – SELECTBOARD MEETING
TOWN OF BARNET, VERMONT
MONDAY, JANUARY 26, 2015**

Meeting convened at 7:00 p.m. in the conference room of the Barnet Town Clerk's Office.

Board members present: Chair Jeremy Roberts, Gary Bunnell, and Dylan Ford.

Others present: Road Foreman Keith Gadapee, Harvey's Lake Beach Committee member Kelly Glentz Brush, Town Clerk Benjamin Heisholt, Zoning Administrative Officer Shirley Warden, Robert Crupi (Lyndon State College News 7), Heidi Joyce, and Victor Mwangi (Lyndon State College News 7).

1. Approve minutes of regular meeting held January 12, 2015

Mr. Bunnell moved to approve as presented the minutes of the regular meeting held January 12, 2015. Seconded by Ms. Ford and approved by voice vote.

2. Appearances by members of the public

There were no appearances by members of the public.

3. Appearance by Heidi Joyce of Vermont League of Cities & Towns (VLCT) regarding employee wellness consultations

Ms. Joyce appeared to discuss several programs offered by VLCT. Her presentation focused on one-to-one wellness consultations, which are offered free of charge to town employees for any combination of several services.

4. Appearance by Harvey's Lake Beach Committee regarding Beach matters

Kelly Glentz Brush appeared on behalf of the Beach Committee to discuss the 2015 beach budget, including a new beach website. The Beach Committee is requesting an increase in three line items of the beach expenditures budget. The first of these is in salaries (request increase from \$16,000 in 2014 to \$17,300 in 2015). This is designed to retain current lifeguards by offering an increase in hourly rate, and to enable payment of an increased state minimum wage to new employees. The second line item discussed was for swimming lessons (request increase from \$400 in 2014 to \$1,100 in 2015). This will allow the Committee to expand their program to five hours per day and five days per week for two weeks, and to offer fair compensation for the instructors' preparation time. The final area for which the Committee requests an increase is in advertising (request increase from \$200 in 2014 to \$300 in 2015). The Committee would like to create a new website separate from the Town's website to allow better communication of information with the public. Discussion ensued.

- The Board agreed to incorporate the Beach Committee's requested increases into the 2015 budget.

5. Correspondence from Road Foreman Keith Gadapee regarding resignation

Mr. Roberts read a letter from Mr. Gadapee indicating that he has accepted a Road Foreman position with the Town of Danville, and is resigning effective February 6, 2015. The letter also indicates that Mr. Gadapee is willing to assist in making the transition to a new Road Foreman as smooth as possible.

- The Board agreed to accept Mr. Gadapee's resignation. Mr. Roberts thanked Mr. Gadapee for his fine work as Road Foreman.

6. Appearance by Road Foreman Keith Gadapee regarding Highway Department matters

- a. Grader time options.** Mr. Gadapee presented the Board with a list of five options for replacing the grader's tires, as discussed at previous meetings. These were to recap the existing casings, purchase new tires of the same style, purchase narrower new Michelin Snow Plus tires and new rims, purchase narrower new Nokian tires and new rims, and purchase narrower used casings with new caps and rims. Discussion ensued.
- The Board agreed to purchase the narrower new Michelin Snow Plus tires and new rims.
- b. Transfer Station dumpster pad.** Mr. Gadapee presented the Board with a recapitulation of the 2014 dumpster pad project performed by the Highway Department. Materials purchased total \$5,105.05; the combined value of labor, equipment, and materials supplied by the Town is estimated at \$10,313.43.
- c. Roy Mountain Road project.** Mr. Gadapee presented the Board with a recapitulation of the 2014 construction and paving project on Roy Mountain Road. Materials purchased totaled \$35,195.21; contractors hired totaled \$132,394.86; Town-supplied labor and equipment costs were estimated at \$87,232.73; Town-supplied materials costs were estimated at \$32,967.33.
- d. New hire.** Mr. Gadapee reported that Highway Department employee Dennis Tillotson is scheduled to take his Commercial Driver's License (CDL) test on Thursday, January 29, 2015. Mr. Gadapee noted that substitute driver Reginald Guertin will be dismissed when Mr. Tillotson obtains his CDL.
- e. Structures grant project.** Mr. Gadapee reported on the progress of engineering on the Barnet Center Road culvert project planned for 2015. Timothy Ruggles of Ruggles Engineering has indicated that he believes the State of Vermont will issue a permit for the project soon. Mr. Ruggles will perform much of the necessary documentation for bid preparation, et cetera.
- f. Road Foreman hiring process.** Mr. Gadapee re-iterated that he is willing to assist the Board and the next Road Foreman in any way possible to help make the transition successful.

7. Discussion regarding Animal Control Ordinance

Town Agent Jay Abramson appeared to discuss the continuing process of revising the Animal Control Ordinance. Mr. Abramson had received from Town Clerk Benjamin Heisholt a copy of the proposed revision, and had responded with suggestions and comments. The Board reviewed these suggestions and comments with him, and provided further explanation of their aims in revising the ordinance.

- The Board and Mr. Abramson agreed that Mr. Abramson will create a working copy of the revision based on the discussion at this meeting, and then the Board will review and discuss this with him.

8. 2015 Town Meeting warning

The Board reviewed and signed the warning for the Annual Town Meeting to be held March 3, 2015.

9. Correspondence from Vermont Superior Court Caledonia Unit regarding annual account for Harriet S. Palmer Cemetery Trust

The Board reviewed a cover letter and attached Summary of Account and Motion to Allow Account, as completed by Treasurer Benjamin Heisholt.

- The Board signed these forms.

10. Correspondence from Vermont Agency of Transportation (VTrans) regarding 2015 Certificate of Highway Mileage

Mr. Heisholt explained that the form signed by the Board at their previous meeting contained an error on the part of VTrans. The Board reviewed a new version of the form.

- The Board signed the Certificate.

11. Correspondence from CAI Technologies regarding GIS Services Maintenance Agreement

The Board reviewed the proposed agreement between CAI Technologies and the Town of Barnet concerning the delivery of user support for listers' Query Manager GIS software. The cost to the Town for this support is \$500.00. Discussion ensued.

- The Board agreed to enter the agreement and signed the contract.

12. Correspondence from Law Offices of Salmon & Nostrand regarding TransCanada Hydro Northeast, Inc. 2014 tax appeal

The Board read a copy of a letter from attorney Richard Coutant to the Vermont Superior Court indicating that he will be on vacation from March 9, 2015 through March 25, 2015.

13. Other business

No other business was discussed.

14. Outstanding check warrants

The Board reviewed and approved all outstanding check warrants.

15. 2015 budget discussion

The Board continued to review the budget as revised on the basis of their previous discussion and of new information received since their last discussion. A few further minor revisions were made.

- Mr. Bunnell moved to approve the final budget as discussed at this meeting. Seconded by Ms. Ford and approved by voice vote.

16. Review applications for Road Foreman position (executive session)

- Mr. Bunnell moved that the Board enter executive session pursuant to 1 V.S.A. Section 313 (a) (3) to review applications for the Road Foreman position. Seconded by Ms. Ford and approved by voice vote. Entered executive session at 8:45 p.m. Those present in executive session: Mr. Roberts, Mr. Bunnell, Ms. Ford, Town Clerk Benjamin Heisholt, and Road Foreman Keith Gadapee.
- Mr. Bunnell moved to exit executive session. Seconded by Ms. Ford and approved by voice vote. Exited executive session at 9:24 p.m.
- The Board agreed to interview three candidates for the Road Foreman position and to schedule a special meeting for this purpose to be held on Thursday, January 29, 2015 at 6:00 p.m.

17. Adjournment

Mr. Bunnell moved to adjourn. Seconded by Ms. Ford and approved by voice vote. Meeting adjourned at 9:28 p.m.

A true copy.

Attest: _____
Town Clerk