

# Barnet Public Library - Draft -

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July 16, 2015

## Minutes of the Board of Trustees

**In Attendance: Julie Roos, Heather Counter, Sheri Colby Schenck, Sue Roberts, Jane Casavant**

**Beginning time: 7:03 pm**

June 18<sup>th</sup>, 2015 meeting minutes were approved, with the edit of the date of the next meeting and the additional mention of the McBride donation.

### Treasurer's Report

Heather provided a Budget to Actual Comparison report as of July 15, 2015. This report will be provided quarterly.

A discussion was held and a motion was made and approved unanimously to not include Ben Heisholt as a signatory on the Edward Jones account. Heather, Julie and Sheri will stay on the account as signatories.

A request was made by Heather to cc all transactions with the Town Clerk as it is important for clarity and bookkeeping.

The treasure's report was approved unanimously

### Librarian's Report

**Summer Reading** – Julie reported that Sessions 1 and 2 were very well done but poorly attended. Session 3, VINs, was highly attended.

**Website update** – Jane indicated the website will be ready to launch on July 22, 2015. A draft was passed around for review via tablet. Further additions were proposed, but overall a good job.

### Old Business

**Facilities Renovation** – The bathroom was viewed; paint colors, flooring and décor were discussed and chosen. Julie will look into purchasing the paint. Sheri will speak with Mayo's to come and create an estimate on the flooring.

**Ice cream social** – Sheri reported there were no ice cream donations. However, she did purchase various paper goods, toppings, and sauces. Ice cream will be procured for the social.

**New Business**

A review of the librarian job description and librarian benefits was postponed until the next meeting.

**Meeting adjourned**

**Next Trustee Meeting is August 20, 2015 at 7:00pm.**

**End time: 8:46 pm**