

DRAFT

MINUTES – REGULAR SELECTBOARD MEETING TOWN OF BARNET, VERMONT MONDAY, NOVEMBER 28, 2016

Meeting convened at 7:00 p.m. in the conference room of the Barnet Town Clerk's Office.

Board members present: Chair Jeremy Roberts, Gary Bunnell, and Dylan Ford.

Others present: Road Foreman Mark Chase, Town Clerk Benjamin Heisholt, and Zoning Administrative Officer Shirley Warden.

1. Consideration of approval of minutes of regular meeting held November 14, 2016

Mr. Bunnell moved to approve as presented the minutes of the regular meeting held November 14, 2016. Seconded by Ms. Ford and approved by voice vote.

2. Appearances by members of the public

There were no appearances by members of the public.

3. Appearance by Road Foreman Mark Chase regarding Highway Department matters

a. Dump truck #4 repairs.

Mr. Chase reported that truck #4 is at the repair shop of John Bogie. Mr. Bogie diagnosed a bad throw-out bearing, which was the cause of the problem initiating the repair process. Mr. Bogie determined in the course of repairs that the transmission requires replacement. The current lighter-duty transmission will be replaced with a heavier-duty transmission; the total cost of repairs is expected to be \$5,000 to \$6,000. This is the third transmission to be installed in this truck. Discussion ensued.

b. All other trucks in service.

Mr. Chase reported that all trucks other than #4 are presently in service.

c. Gorman Brothers, Inc. request for parking truck at Town Garage.

Mr. Chase indicated that a driver for Gorman Brothers, Inc., a supplier of chloride products, has recently moved to Barnet and has requested that the Town allow him to park his chloride truck at the Town Garage. Gorman Brothers, Inc. would supply the Town with 2,000 gallons of liquid chloride free of charge in exchange for this allowance. Discussion ensued.

- The Board agreed in principle to grant this request, on the condition that Mr. Chase is able to determine a suitable location for the truck on the Town Garage lot.

d. Fire District #2 request for roadside mowing.

Mr. Chase reported that David Stevenson, Prudential Committee Member for the Barnet Village Fire District (Fire District #2) has requested that the Town mow the roadsides on the drive off of West Barnet Road leading to the Fire District's water tank. The unnamed road is a private drive, not a Town Highway. Discussion ensued.

- The Board agreed to deny this request.

4. Consideration of Personnel Policy with regard to Assistant Town Clerk & Treasurer position

Town Clerk Benjamin Heisholt asked the Board whether they would like to revise the Personnel Policy with regard to the Assistant Town Clerk & Treasurer position. Mr. Heisholt indicated that he intends to hire a new regular part-time Assistant to replace Cathy McLam, who died in September, and to retain a second Assistant to work limited hours and as a substitute. Discussion ensued.

- The Board agreed to continue to offer the same benefits to the regular part-time Assistant Town Clerk, and to request that Mr. Heisholt present proposed revised language for the

Personnel Policy that remove Cathy McLam's name, and add definitions for First Assistant Town Clerk & Treasurer and Second Assistant Town Clerk & Treasurer.

5. Other business

- a. **Harvey's Lake Dam meeting.** Ms. Ford reported that she will be hosting a meeting regarding future plans for the Harvey's Lake Dam at the Town Clerk's Office on December 7 at 10:30 a.m. Invitees to the meeting include Robert Desrochers of Fairbanks Mill, Inc., and Danielle Owczarski and Patrick Ross of the Vermont Department of Environmental Conservation. The agenda for the meeting is a discussion of the Department of Environmental Conservation's view of the feasibility of various options for improving the health of the lake, channel, and dam.

6. Outstanding check warrants

The Board reviewed and approved all outstanding check warrants.

7. 2017 budget discussion

Mr. Heisholt presented a preliminary draft budget. Brief discussion ensued. Zoning Administrative Officer Shirley Warden suggested that the Board consider increasing zoning permit fees to better offset the costs of administering zoning and planning. Road Foreman Mark Chase recommended that the Board consider including the purchase of a new dump truck in their budget plans for 2017.

- The Board agreed to table further discussion of the budget until the next meeting.

8. Adjournment

Mr. Bunnell moved to adjourn. Seconded by Ms. Ford and approved by voice vote. Meeting adjourned at 7:56 p.m.

A true copy.

Attest: _____ *Town Clerk*