

# DRAFT

## MINUTES – REGULAR SELECTBOARD MEETING TOWN OF BARNET, VERMONT MONDAY, APRIL 11, 2015

Meeting convened at 7:00 p.m. in the conference room of the Barnet Town Clerk's Office.

**Board members present:** Chair Jeremy Roberts, Gary Bunnell, and Dylan Ford.

**Others present:** Road Foreman Mark Chase, Town Clerk Benjamin Heisholt, Zoning Administrative Officer Shirley Warden, Connor Cyrus (Lyndon State College News 7), Skyler Dixon (Lyndon State College News 7), Debra King, and Laura Jean Stewart.

### 1. Approve minutes of regular meeting held March 28, 2016

Mr. Bunnell moved to approve as presented the minutes of the regular meeting held March 28, 2016. Seconded by Ms. Ford and approved by voice vote.

### 2. Appearances by members of the public

There were no appearances by members of the public.

### 3. Consideration of parking issue on Monument Circle

Town Clerk Benjamin Heisholt reported that he had contacted the Caledonia County Sheriff's Department per the request of the Board at their previous meeting. The Sheriff's Department patrolled the area around Monument Circle and reported back to Mr. Heisholt with their observations. Two vehicles were noted to have been parked for several hours continually, but whether or not they were parked in the direction opposite to travel was not reported. The Sheriff's Department indicated that there was little enforcement they could provide because the vehicles were parked in unmarked spaces, and the Town does not have a parking ordinance. Debra King, proprietor of the Barnet Village Store, appeared and reported that Sheriff's Department officers had entered her store and harassed her employees about parking on Monument Circle. Laura Jean Stewart, proprietor of the Barnet Tradepost Wellness Center, appeared and indicated that she has observed the behavior described by Shirley Warden at the previous Board meeting for many years and does not believe that it constitutes a problem or danger. Discussion ensued regarding how to improve parking practices and safety in the area while allowing for necessary parking for customers and employees of local businesses.

### 4. Appearance by Road Foreman Mark Chase regarding Highway Department matters

**a. Driveway culverts and paving.** Mr. Chase asked the Board about their policy with regard to driveway culverts under paved driveways. It is understood that generally the property owner pays for the original installation of a driveway culvert and the Town maintains the culvert thereafter. Mr. Chase asked if the Town maintains the pavement over the culvert when it becomes damaged or must be removed to maintain the culvert. Discussion ensued.

- The Board agreed that the property owner must pay for any damage incurred to pavement over driveway culverts through either natural occurrence or for repair of the culvert.

**b. County Hill Road permitting.** Mr. Chase discussed his meeting with a Vermont Agency of Transportation (VTrans) official regarding altering County Hill Road at its intersection with US Route 5 North. As discussed at previous meetings, the Board wishes to widen the foot of County Hill Road to make the intersection safer and easier to maintain. Mr. Chase indicated that the solutions discussed with the VTrans official as amenable to a State permit are more extensive and costly than anticipated by the Board. Discussion ensued.

- c. **Grader cutting edges.** Mr. Chase indicated that he had received a quote for new cutting edges for the grader from Howard P. Fairfield, LLC. Scarfier blades are quoted at \$4,900 and dual carbide blades at \$3,500.
- d. **New quotes from Pike Industries, Inc. for reclaiming and paving.** Mr. Chase presented several price quotes. An updated quote, as requested at the previous Board meeting, for the reclaiming project on Harvey Mountain Road, to include a section of Roy Mountain Road, was priced at \$25,328.75. A quote for a 1.1 mile section of Harvey Mountain Road, which is the same stretch of road was quoted for reclaiming except without the portion of Roy Mountain Road, totaled \$202,608. The Board plans to apply for a VTrans Class 2 Roadway Grant for the reclaiming and paving of Harvey Mountain Road. Another quote listed nine other potential paving projects totaling \$469,518. Discussion ensued.
- e. **Bid solicitation for Barnet Center Road box culvert project.** Mr. Chase presented the Board with a draft bid solicitation letter. The Board reviewed the letter.
  - The Board approved the letter's use, and agreed to mail the letter to individual contractors rather than post it in the newspaper.
- f. **Transportation Advisory Committee (TAC) meeting.** Mr. Bunnell requested that Mr. Chase attend the April 12, 2016 TAC meeting in his place.

#### **5. Annual Certification of Compliance for Town Road and Bridge Standards and Network Inventory**

Town Clerk Mr. Heisholt presented a revised Certification form, indicating that the form the Board had signed previously in 2016 had contained an error.

- The Board signed the Certification.

#### **6. Consideration of renewal of agreement with Repro for Town Report printing services**

The Board read an email and reviewed the attached quotation for Town Report printing services. Town Clerk Benjamin Heisholt indicated that at the end of each contract Repro provides the Town an opportunity to renew early. This quotation is for the same specifications as the 2015 Town Report, and at the same price, totaling \$2,285 for 700 copies. This quotation is extended for either the 2016 Town Report, or for both the 2016 and 2017 Town Reports. Discussion ensued.

- The Board agreed to accept the quotation and renew the contract for the 2016 and 2017 Town Reports.

#### **7. Consideration of bid solicitation for fuel oil, propane, and diesel delivery**

Town Clerk Benjamin Heisholt asked the Board if they would like to solicit bids for providing the Town with fuel oil, propane, and diesel delivery for the 2016-2017 season. Discussion ensued.

- The Board requested that Mr. Heisholt send bid solicitations.

#### **8. 2016 liquor license renewal application of Paul Keenan**

The Board reviewed and approved the application of Paul Keenan of Paul's Whistle Stop for a 2016 Liquor License Renewal.

#### **9. Applications for Uniform Municipal Excess Weight Permits**

The Board reviewed and approved the single vehicle applications of William Murray and Nathan Foster and the fleet applications of Bourne's, Inc. & Bourne's Propane, dba Bourne's Energy, Calkins, Limlaw Chipping & Land Clearing, Inc., Darcy Nelson, J.P. Sicard, Inc., Gould Well Drilling, Gilman I. & Sylvia J. LaCourse/Gil's Construction, Brian Tallmadge/BIT Enterprises, and Carrol E. Ainsworth.

#### **10. Other business**

- a. **Green Up Day and All-Terrain Vehicles (ATVs).** The Board read an email from Steve Mosher, President of the Barnet Trailblazers ATV Club. The letter indicates that the Club has

elected to forfeit the permission granted at the last Board meeting for ATV access on all roads on Green Up Day. The Club's decision is based on the concurrence of Green Up Day with the annual Goss Mud Bog; the Club wishes to avoid the possible misconception that all roads are open to all ATVs on the day of the mud bog.

- b. Northeast Kingdom Waste Management District (NEKWMD) news updates.** Shirley Warden appeared to suggest that the Board request that the Town's representative to the NEKWMD provide some regular report regarding the actions of NEKWMD. Ms. Warden suggested that one opportunity for this might be the inclusion of a report in the annual Town Report.

### **11. Outstanding check warrants**

The Board reviewed and approved all outstanding check warrants.

### **12. Adjournment**

Mr. Bunnell moved to adjourn. Seconded by Ms. Ford and approved by voice vote. Meeting adjourned at 8:10 p.m.

*A true copy.*

Attest: \_\_\_\_\_  
*Town Clerk*