

# Barnet Public Library - Draft -

---

**November 19, 2015**

**Minutes of the Board of Trustees**

**In Attendance: Julie Roos, Heather Counter, Sue Roberts, Jane Casavant, Dylan Ford**

**Beginning time: 7:00 pm**

**October 15<sup>th</sup>, 2015** meeting minutes were approved.

## **Treasurer's Report**

Heather provided an updated Budget to Actual Comparison as of November 19, 2015. Heather will present the Budget to the Trustees again in December incorporating discussed changes.

The Treasurer's Report was approved unanimously.

A motion to attempt to raise the Amazon limit to \$1,000.00 was approved unanimously.

## **Librarian's Report**

Trunk or Treat was a great success. 200-250 bags were given out, as well as dog treats.

Kingdom Embroidery has the template for the Library tote bags. An order was placed for 50 bags, but that order will be increased to 100; an addition of the Town name on the bags will be added.

Discussion was held on cost and purchase of an additional patron computer. Dylan, Sherry and Jane will work through the holidays sales to find the best available.

A conversation ensued the changing focus of libraries. Classes and technology are increasing with the availability of books as a bonus. Various topics to potentially be offered at the library are a hunter safety course, assistance with Medicare signup, eBay training, tech support, and a writer's club.

The summer reading topic for 2016 is "On Your Mark, Get Ready". Dylan will have 2015 wrapped up by December 16<sup>th</sup>.

## **Old Business**

**Facilities Renovation** – Painting is underway with the top white portion of the walls to be completed. The flooring is to be installed November 20<sup>th</sup>.

**Library Director and Assistant Library Director Job Descriptions** – An addition of website maintenance was made to the job description for the Library Director. A motion was approved to accept the final version of the Library Director Position job description.

There were no additional changes to the Assistant Library Director position. A motion was approved to accept the final version of the Assistant Library Director Position job description.

**Art at the Library** –The Felted Gnomes class will be Sunday, November 22<sup>nd</sup>. The Wreath Making class will be December 3<sup>rd</sup>. Patrons are requesting another Ukrainian Egg class. Dylan and Sherry will work on the Lecture Series.

**New Business**

Sheri Colby Schenck resignation was presented and accepted by the Trustees. Potential new board members were discussed and will be voted on at the Town Meeting in March, 2016. A motion was approved to remove Sheri Colby Schenck's name from the Edward Jones account.

**Meeting adjourned at 8:55 pm**

**Next Trustee Meeting is December 17, 2015 at 7:00 pm.**