

Barnet Public Library - Draft -

August 20, 2015

Minutes of the Board of Trustees

In Attendance: Julie Roos, Heather Counter, Sue Roberts, Jane Casavant

Beginning time: 7:03 pm

July 16th, 2015 meeting minutes were approved.

Treasurer's Report

A motion was made by Julie to propose to the Town a request for a separate bank account with online access. The motion was unanimously approved.

There has been no change to the Edward Jones account since the June statement.

A request was made by Heather for members to provide all receipts for items purchased and used at Library events.

Heather will provide a petty cash form to the Librarian and Assistant Librarian for monthly reconciliation of funds.

The treasurer's report was approved unanimously.

Librarian's Report

A report prepared by Dylan was read by Julie – A review of the summer events was presented. Harvey's Lake grandchildren and a group of 18 year olds have visited, and expressed positivity in the Library environment. The glass case is being moved, and a couch brought in. A new YAA section is being created. Production of library card tote bags was brought up, as well as the need for another patron computer. The Library and bathroom doors are having accessibility issues. As a municipal building, a call to the Town was proposed as it is a potential safety hazard.

Website update – The website is live. There are updates to be made. Jane will be training Dylan and Sherry on the monthly basics of maintaining the website, but will continue to work on the larger aspects when needed.

Old Business

Facilities Renovation – The bathroom paint color has been chosen. Julie will schedule painting dates throughout late September/early October, and Members will take shifts. Julie will coordinate the renovation with Dylan and Sherry on the flooring and an emergency access bathroom.

New Business

Discussion was had regarding Fall/Winter Art at the Library. Ideas mentioned were: a felting class, foliage photography, wreath making, book binding, fermenting, how to make hula hoops, how to sell on eBay, and a live Eleanor Roosevelt narrative.

A review of the librarian job description and librarian benefits was postponed until the next meeting.

At 8:10pm, a motion was made, and approved, for the Trustees to go into Executive Session.

No action was taken at Executive Session.

At 9:00pm, a motion was made, and approved, for the Trustees to come out of Executive Session.

Meeting adjourned at 9:01pm

Next Trustee Meeting is August 20, 2015 at 7:00pm.