

# DRAFT

## MINUTES – BUILDING COMMITTEE TOWN OF BARNET, VERMONT MONDAY, OCTOBER 13, 2014

Meeting convened at 6:15 p.m. at the Town Hall.

**Committee members present:** Chair William Graves, Gary Bunnell, Dylan Ford, Benjamin Heisholt, Cathy McLam, Jeremy Roberts, David Warden, and Dana Young.

**Others present:** None.

### 1. Discussion of renovation of Town Hall

The Committee discussed several items relating to the proposed renovation of the Town Hall and its conversion for use as Town offices.

- **Property lines.** The Committee reviewed tax maps, septic drawings, a deed to the Town from Edwin and Mildred Robinson dated June 26, 1973, and a drawing on file in the Town's survey files. Mr. Heisholt indicated that the Town Clerk's Office has had difficulty in locating the original deed of the property from the Congregational Church to the Town. Ms. Ford presented property information she gathered from Beth Dugger, who was involved in a previous effort to renovate and re-purpose the Town Hall. Discussion ensued.
  - The Committee agreed that Mr. Roberts will call land surveyor Andrew Dussault to discuss hiring him to perform a survey of the Town Hall property.
- **Cost estimates.** Mr. Graves presented cost estimates for renovations. Discussions with a local excavating contractor resulted in an informal quote of approximately \$32,000 for labor and equipment to jack up the building and excavate under it. This would include costs for moving the building slightly, if the Committee decides to do this pending the results of the survey. Mr. Graves suggested that the total concrete cost, including construction of a vault, would be approximately \$63,000. Mr. Graves expects the cost for windows and doors to be approximately \$42,000, and the rest of the construction to cost approximately \$70.00 per square foot, or a total of \$180,000. The total cost of renovations would therefore be approximately \$320,000. Discussion ensued.
- **Interior design.** Ms. Ford presented a list of Vermont town halls recently renovated or presently in the process of renovation, as provided by the Vermont League of Cities & Towns. Mr. Heisholt indicated that State Archivist Tanya Marshall advised the Town to consult *NFPA 232, Standard for the Protection of Records, 2012 Edition* and strive to meet this Standard to ensure proper preservation of records through this renovation.

### 2. Other business

No other business was discussed.

### 3. Adjournment

Meeting was adjourned at 6:55 p.m.

*A true copy.*

Attest: \_\_\_\_\_  
Town Clerk