

## **Harvey's Lake Beach Committee: Meeting Minutes**

**Monday, March 24, 2014** Present: Sarah Walls, Sue Persson, Joyce Evans, Kelly Glentz Brush, Christen Emerson, Philo Marcotte

Next Meeting: Monday, April 7 @ 7 p.m.

### **Agenda:**

1. Create document describing beach committee duties, timelines and protocols for select board's approval
2. **Lifeguards:** Advertising, hiring, scheduling: Discussed advertising for lifeguards, and salary schedules. Background checks: have they been required in past years? Sue will contact Ben to have him advertise for lifeguards. Get copy of ad for LSC pool area. Send copies to SJA, LSC. Red Cross web site: do they have a referral area on their site. Have the applications sent to the town clerks' office. Deadline for applications: May 1st. Kelly is signing up for a lifeguard management course, and will see whether it would be useful for Patrick K to take it.
3. Swim lessons: schedule, organization, cost. We are expecting approximately 70 kids from CCSU ELOP (Extended learning opportunities program, a 5 week summer program with kids from Barnet, Peacham, Walden and Danville.) We will need to determine fee schedule for kids from other towns and decide whether and how much to charge Barnet residents. The Danville coordinator is a certified lifeguard and will accompany the kids to the beach as well.
4. Beach set-up schedule (what needs to be done)
5. **Pavilion rentals** and rules (parties where alcohol is served ok??) Joyce is willing to book the pavilion. She will draft a document describing pavilion rental protocols and pricing.
6. Playground fund-raising
7. Share beach committee names and structure with town officials; set up **meeting times**
8. Landscaping and maintenance of trees and grounds.
9. **What is the phone situation** at the beach: is it active all year?: Kathy emailed me this info about phone, power, dumpster: When we know what day we will be opening the beach, we call the Town Clerk and ask that the electricity, and phone get turned on a week before. We also ask him to have the dumpster delivered a week before but we noticed they never came and picked it up from last season. We should check it and see if it needs emptying - yuck.
10. **Beach passes:** When they buy a beach pass, they read and agree to the beach rules, signing off on the rules on the back of the beach pass. Sarah and Kelly will develop the beach pass/rules document.
11. Wish list: make it public, what do we need for the beach and for swimming lessons?
12. Kayak wash for the beach?
13. **Entrance fees:** is there a reason state parks charge for parking and not entrance fees? Is our beach covered by the town insurance. Philo will investigate the state parks and see if there is a reason for this.

**ACTIONS:** Sue will email Ben and get the lifeguard ad in motion. Sarah will begin to work on

social media, see about a Harvey's Lake facebook page. Kelly is investigating a lifeguard management course and will see whether it makes sense for a head lifeguard to take the course as well. Joyce will contact parties who have reserved the pavilion and be the pavilion rental person. Christen is going to look into some donations towards swim lessons.